

Overview

TOTAL UPSTREAM NIGERIA LIMITED

Operator of the NNPC/TOTAL Joint Venture

TENDER OPPORTUNITY FOR: PROVISION OF IT INFRASTRUCTURE SERVICES

TOTAL UPSTREAM NIGERIA LIMITED

NipeX TENDER REF.: DW00001954

(1) INTRODUCTION

Total Upstream Nigeria Limited (TUPNI), hereinafter referred to as “COMPANY”, invites interested and reputable indigenous suppliers with suitable personnel and equipment and relevant experience for consideration for Inclusion in the tenderer’s list for subject tender opportunity

(2) Brief description of Work Scope and Specifications

The successful CONTRACTOR shall provide Server Systems, Storage, Plotters Hardware and others associated Peripherals Maintenance Services CONTRACTOR shall also provide support and administration SERVICES for the daily operations of Server Systems and others associated Peripherals.

The CONTRACTOR shall provide professional and high quality hardware maintenance support services for the daily operations of the Servers, backup servers, plotters and other associated peripheral according to the terms and conditions of the Contract. The systems under this maintenance contract are to be of very high availability to the target users and processes. All services shall be carried out with non-static equipment and tools suitable for electronic systems. The CONTRACTOR shall also provide the following specific services on the Equipment mentioned

Above:

- Corrective Maintenance Intervention.
- Preventive Maintenance Intervention.
- New Installations.
- Improvement/ Change Intervention.

The support services will cover the COMPANY’S primary and secondary locations as well as other Onshore, Offshore and deep-offshore locations where such hardware are deployed.

Interested suppliers must have evidence of support and good partnership/ working relationship (in the last three years) with the OEM, NETAPP and at least three (3) of the other OEMs mentioned herein: HP, DELL, LENOVO, ORACLE and EMC; to carry out the

required Services and also be willing to abide by all local and International Ethics, and COMPANY HSE requirements.

The estimated commencement date for the provision of the Services shall be Q1, 2020. Contract duration is estimated at 2 years firm plus one (1) year option of extension at COMPANY'S sole discretion

(3) MANDATORY REQUIREMENTS

(a) To be eligible for this tender exercise, interested suppliers are required to be pre-qualified and have a "LIVE" subscription status in either of the following NJQS service/product group categories: 1.) Network Installation/ Support Services (Product Code 3.11.01), 2.) Hardware Installation Support Services (Product Code 3.11.06), and/or 3.) Operating Systems) Inhalation / Support Services (Product Code 3.11.07) by the CFT advert dosing date. All successfully pre-qualified suppliers in any of these categories will receive an invitation to submit their Tender for the services.

(b) To determine if you are pre-qualified and view the product/services category you are listed for; Open <http://vendors.nipexiqs.com> and access NJQS with your log in details. Click on Products/Services Status tab to view your status and product codes.

(c) If you are not listed in the product/service categories mentioned above but you have registered the Department of Petroleum Resources (DPR) to do business in the Nigerian Oil & Gas Industry in these areas, please contact the NipeX administration office at 30, Qyinkan Abayomi Street (formerly Queens Drive), Ikoyi Lagos with your DPR certificate as evidence for verification and necessary update.

(d) To initiate the NJQS pre-qualification process, access www.nipex-ng.com click on click on "Service" tab following by "NJQS Registration".

(e) To be eligible, all tenders must comply with the Nigerian content requirements in the NipeX system.

(d) Only Nigerian indigenous service companies having verifiable Nigerian equity shareholding of 51% and above shall submit bids for this tender.

(4) NIGERIAN CONTENT

Company is committed to the development of the Nigerian Oil and Gas business in compliance with the Nigerian Content Act 2010 for Nigerian Content Development.

As from the commencement of this Act, the minimum Nigerian Content in any project, service or product specification to be executed in the Nigerian oil and gas industry shall be consistent with the level set in the Schedule of the Act and any other targets as may be directed by the Nigerian Content Development and Monitoring Board (The Board)

Tenderer(s) shall comply with all the provisions of the Nigerian Content Act that relate to these Services and in particular comply with the minimum Nigerian Content percentage for the scopes which are covered in the Schedule of the Act. This also includes any other requirement that may from time to time not explicitly stated in this advert but which apply to the services in fulfilment of the Nigerian Content Act, in the submission of their Tender.

Failure to fully comply with the Nigerian Content Act or demonstrate commitment to Nigerian Content Development Policy of the Nigerian government shall result in the disqualification of the Tenderer from the bidding process.

As part of their technical tender submissions, Tenderer shall:

(a) Develop a Nigerian Content Plan (NCP), which shall explain the methodology of how it intends to comply with the requirements of the Act and how to achieve the set target(s) in the Schedule of Nigerian Oil & Gas Industry Content Development Act and any targets set by the Board.

(b) Develop a Research & Development Plan which shall explain the methodology of how it intends to promote education, attachments, training, research and development in Nigeria in relation to the contract.

(c) Develop a Technology Transfer Plan which shall explain the methodology of how it intends to promote the effective transfer of technologies from alliance partners to Nigerian individuals and companies.

(d) Develop an employment and training plan which shall explain how first considerations shall be given to employment and training of Nigerians in work program on the contract, hiring and training needs with a breakdown of the skills needed and anticipated skill shortage in the Nigerian labour force including the training and understudy program for succession planning.

(e) Submit a plan on how you intend to give first consideration to services provided from within Nigeria with a list of work packages, 3rd party services and subcontracts that should be reserved for Nigerian Indigenous contractors and those for Community Contractors including the list of services that will be provided by companies of Nigerian origin.

(f) Demonstrate that entity is a Nigerian indigenous company or an indigenous company in genuine alliance with a foreign-owned or multinational company registered in Nigeria. Submit certified true copies of CAC forms 10, 02 & 07 (or its equivalent; CAC 2.3, 2.4, 2.5, etc.) including company memorandum & article of association and/or evidence of entity's incorporation, shareholding & ownership structure in Nigeria. Where applicable, evidence of the Partnership/JV Agreement (where applicable) between

Indigenous Company and their alliances with duly signed exclusive binding Memorandum of Agreement by the CEO of the entities in the alliance.

(g) Provide detailed description of the location of In-country committed facilities & infrastructure (assets, equipment, technical office, and administrative space, storage, workshop, assembly area, repair & maintenance, testing, laboratory, etc.) In Nigeria to support this contract Evidence that 50% of all equipment deployed to work by multinational and international companies is owned by the local subsidiaries is a necessity.

(h) Provide a project-specific training, man-hour budget, skill development and technology transfer plan for Nigerian personnel or indigenous businesses including evidence of past performance on training and development for Nigerian nationals & indigenous businesses. Plan for sponsorship of Nigerians to acquire competence and/or certification. Further development of local employees as professionals. Proposed training plan for Nigerians on the project including a brief training outline for OEM products, engineering, software & hardware, project management, procurement, construction, installation, start-up & commissioning, maintenance, testing and operations.

(i) Provide evidence (personnel list and positions with organization chart to substantiate) of percentage of management that are Nigerian Nationals and the percentage of the total workforce that are Nigerians.

(j) Submit tenderer's corporate organization's overall human resources structure (mgt, supervisors, senior & junior skilled officers, etc.) identifying positions manned/occupied.

(k) Tenderer shall be expected to submit verifiable evidence of the OEM's Nigerian Content Equipment Certificate (NCEC) issued by NCDMB during the technical phase of bidding.

(l) All bidders during tendering shall demonstrate how the NC targets of the NOGICD Act would be achieved in accordance with the services.

NOTE: Failure to comply with the provision of the Nigerian Content Act 2010 or fee demonstrate commitment to the development of the Nigerian Content Policy shall result in the disqualification of the tenderer from the bidding process.

(5) CLOSING DATE

Only suppliers, who are registered and have a "LIVE" subscription status in either of the following NJQS service/product group categories: 1.) Network Installation/ Support Services (Product Code 3.11.01), 2.) Hardware Installation Support Services (Product Code 3.11.06), and/or 3.) Operating Systems installation / Support Services (Product Code 3.11.07) at **4:00pm on 15 October, 2019**, being the advert closing date, shall be invited to submit technical and commercial tenders.

(6) ADDITION INFORMATION

(a) Failure to provide any of the listed documents or information may automatically disqualify the tenderer.

(b) All costs incurred in registering and prequalifying for this and other service categories in NJQS shall be borne solely by the suppliers.

(c) This advertisement shall neither be construed as any form of commitment on the part of COMPANY to award any contract to any Supplier and/or associated Vendors, sub-contractors or agents, nor shall it entitle pre-qualified companies to make any claims whatsoever, and/or seek any indemnity from COMPANY and/or any of its partners by virtue of such companies having been pre-qualified in NJQS.

(d) The ITT and any further progression of the tender shall be via NipeX portal. Interested suppliers are therefore advised to ensure that their profiles in NipeX are active with a valid official email address accessible by their organization as this shall be the only means to transmit the ITT.

(e) Man hour figures for Capital Project Portfolios are estimates to provide definition to the scope and do not constitute guaranteed quantities.

(f) COMPANY will only recognize and correspond with duly authorized officers of the pre-qualified tenderers and NOT through individuate or agents acting on their behalf.

NCDMB CERTIFICATION AUTHORIZATION NUMBER: ES/NCDMB/CERT/TOTAL-ADVERT/1903/1900/TSD/PROVISION OF IT INFRASTRUCTURE SERVICES